

Main Street Steamboat Farmer's Market 2018 Vendor rules

1. Application for registration is found online at Mainstreetsteamboat.com under Farmers Market, and on the Farmers Market Facebook page.
2. The Main Street Steamboat Farmer's Market is located at the corner of 7th and Yampa Street between 6th and 8th. Location of the Market may fluctuate due to adjacent events.
3. Vendors of the Market may sell directly to the public in accordance with the City of Steamboat Springs and the State of Colorado regulations. All Vendors are required to have a City of Steamboat Springs Sales Tax License and a Colorado Sales Tax License and are responsible for paying sales tax on items sold. Only those vendors in good standing will be allowed to participate in the market.

- a. City of Steamboat Springs sales tax forms and instruction can be accessed here

<http://co-steamboatsprings.civicplus.com/DocumentCenter/View/3114>

Or contact *Amy Camilletti*

City of Steamboat Springs - Sales Tax Clerk

acamilletti@steamboatsprings.net

www.steamboatsprings.net

[970-871-8233](tel:970-871-8233) PHONE

[970-879-8851](tel:970-879-8851) FAX

P.O. Box 772869

Steamboat Springs, CO 80477-2869

Monday-Thursday

- b. Colorado State Tax License forms can be accessed here
<https://www.colorado.gov/pacific/tax/sales-tax-instructions-and-forms>
4. The Market will be held June 9 2018- September 15 2018 weekly (15 weeks) from 9 am – 2 pm rain or shine. Vendors must be completely set up before 9am. September 8th the market will end at 3pm.
5. No Vehicles will be allowed in the market area after 8:45 am.
6. Parking for vendors is provided at the Ice Rink on Howelsen Parkway. A shuttle is often provided before and after the market. Parking around the market is 2 hour parking intended for customers. Community safety officers are out each week and will ticket vehicles in violation.
7. Food Vendors have priority over nonfood vendors in this market. Types of Items allowed at the market:

- a. Fresh produce
- b. Meat
- c. Baked Goods - [edit](#) | [delete](#)
- d. Packaged Food products
- e. Plant and landscaping materials
- f. Cut flowers
- g. Wine
- h. Cheese
- i. Street Food Vendors
- j. Handcrafted arts and crafts
- k. Non-profit organization

- I. promotional space for local business
8. Each Vendor will pay a nonrefundable \$35 Registration Fee Due at the time of application. Checks are made payable to Main Street Steamboat and can be mailed to PO Box 774611 Steamboat Springs, CO 80477 or dropped at our office located at 141 9th street.
9. Weekly Booth Fees
 - a. \$25 for fresh produce and non-profits
 - b. \$50 all other food Items
 - c. \$60 Non Food itemsVendors needing more than 1 space will be charged the regular rate for each additional space
10. Vendors who commit to the entire 15 weeks and pay in advance will receive a 10% discount. There will be no refunds for missed market dates if discount is applied.
11. Vendors paying weekly will need to provide a \$100 security deposit and will be expected to stop at the market office and pay the market manager prior to the market closing.
Cash, Check or Credit Cards are accepted.
12. All food must be registered with Routt County Health Department and will be charges a \$10 inspection fee. Vendors requiring repeat inspections may be assessed additional charges. For more information and to set up licensing please contact Heather Savalox of the Rout County Health inspectors department. hsavalox@co.routt.co. Here is [a link to the Routt County food vendor application](#).
13. There are no exclusive rights to products for sale at the market, however, the Market Manager has the right to limit the number of vendors in any category to create the best mix of products. You may be asked to submit additional pictures of your products for consideration.
14. The Market Manager reserves the right to deny space to any vendor. Vendors are permitted to sell only items in their application. Additional products must be approved.
15. Each vendor must have the appropriate tent or canopy for the 10x 10 space provided. Weights of 30 pounds per leg are required. No stakes are permitted.
16. Participants should bring enough product to last the entire market. Vendors must stay until the end of the market regardless of inventory. No vehicles will be allowed in the market area prior to 2:15
17. Vendor Booth Space must be completely broken down before vehicles are allowed into the market area after closing. A market Ambassador will direct traffic. Vendors must obey the Ambassadors direction at closing.
18. The Market is a smoke free environment
19. Vendors are encouraged to use recyclable materials and must remove their own trash.
20. The Market Manager has control over the Market area and activities taking place within it. The Manager will maintain order and cleanliness, collect fees and communicate with vendors on pertinent issues.

I have read and understand these rules. Please sign and date below and return with your registration fee.

Questions regarding the rules of the Market can be directed to Lisa Popovich 970-367-7060 or
Lisa@mainstreetsteamboat.com